Mediator Scoring Sheet

**Expert Assessor** (your name):

Name of the Mediator:

Team of the Mediator:

<table>
<thead>
<tr>
<th>Round (please tick the box)</th>
<th>Preliminary Rounds</th>
<th>Quarter-Finals</th>
<th>Finals</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>□ Tuesday, 11 July p.m.</td>
<td>□ Thursday, 13 July p.m.</td>
<td>□ Friday, 14 July p.m.</td>
</tr>
<tr>
<td></td>
<td>□ Wednesday, 12 July a.m.</td>
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<tr>
<td></td>
<td>□ Thursday, 13 July a.m.</td>
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<tr>
<td><strong>Semi-Finals</strong></td>
<td></td>
<td>□ Friday, 14 July a.m.</td>
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</tbody>
</table>
# Mediator Scoring Sheet

## Qualities of a good mediator (25 pts. max.)
- Evidence of effective preparation
- Creating an atmosphere of trust in joint and private sessions
- Demonstrating understanding of parties’ interests
- Consistently using open and neutral body language and behaviour
- Appropriateness of having or not having a caucus

## Effective communication skills (25 pts. max.)
- Delivering appropriate and useful opening statement
- Identifying and acknowledging interests, views and feelings
- Using positive and neutral language consistently
- Summarizing where appropriate and reframing
- Defusing conflict at the table

## Effective problem solving support (25 pts. max.)
- Asking timely and appropriate clarifying questions
- Assisting the parties to separate interests from positions
- Focussing on what is in dispute and linking it to the parties’ interests
- Encouraging creative options without evaluation
- Reality-checking

## Mediation Session Process (25 pts. max.)
- Overall management of the mediation process in an effective and authentic manner
- Monitoring progress and demonstrating flexibility in adjusting process to the circumstances and needs
- Demonstrating effective use of procedural options and process (such as reality-testing) to help reach optimal outcomes
- Supporting mediation process by summarizing facts, identifying key information, interests, opportunities and impediments
- Taking active steps to prevent the mediation stalling and to encourage progress towards resolution

### Minus Time Penalty for Caucus (deduct up to 5 points):

### Sub-totals:

### Final Score (addition of all sub-totals) out of 100 points

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1 full length in the Preliminary Rounds, very short introduction only during higher rounds.

### Scoring scale:

- 1 = Poor (below 50%)
- 2 = Satisfactory (50-65%)
- 3 = Good (65-75%)
- 4 = Very good, (75%-90%)
- 5 = Excellent, exceptional, outstanding (top 10%!)
Special Awards Nomination for Mediators
(for Preliminary Rounds only)

Please assign **up to 5 points** in each category:

<table>
<thead>
<tr>
<th>Special Awards</th>
<th>Mediator Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Most Effective Opening Address</td>
<td>0 1 2 3 4 5</td>
</tr>
<tr>
<td>Best Mediation Management</td>
<td></td>
</tr>
</tbody>
</table>

Scoring scale:

- 0 = Average performance
- 1 = Above average performance
- 2 = Good performance
- 3 = Very good performance
- 4 = Superior performance
- 5 = Exceptional performance