

Mediator Scoring Sheet

Expert Assessor (your name):
Mediator Team:
Mediator's Name:

Round (please tick a box)		
Preliminary Rounds <input type="checkbox"/> Wed, 29 June p.m. <input type="checkbox"/> Thu, 30 June a.m. <input type="checkbox"/> Thu, 30 June p.m. <input type="checkbox"/> Fr, 1 July a.m.	Second Round <input type="checkbox"/> Fr, 1 July p.m.	Semi-Finals <input type="checkbox"/> Sat, 2 July a.m. Finals <input type="checkbox"/> Sat, 2 July p.m.

Mediator Scoring Sheet

Mediator

	Mediator				
	☹				☺
	1	2	3	4	5
Qualities of a good mediator (25 pts. max.)					
Evidence of effective preparation					
Creating an atmosphere of trust in general and private sessions					
Demonstrating understanding of parties' interests					
Consistently using neutral language and behaviour					
Appropriateness of having or not having a caucus					
Effective communication skills (25 pts. max.)					
Delivering appropriate and useful opening statement ¹					
Identifying and acknowledging interests, views and feelings					
Using positive and neutral language					
Summarizing where appropriate and reframing					
Defusing conflict at the table					
Effective problem solving support (25 pts. max.)					
Asking timely and appropriate clarifying questions					
Assisting the parties to separate interests from positions					
Focussing on what is in dispute and linking it to the parties' interests					
Encouraging creative options without evaluation					
Reality-checking					
Mediation Session Process (25 pts. max.)					
Overall management of the mediation process in an effective and authentic manner					
Monitoring progress and demonstrating flexibility in adjusting process to the circumstances and needs					
Demonstrating effective use of procedural options and process (such as reality-testing) to help reach optimal outcomes					
Supporting mediation process by summarizing facts, identifying key information, interests, opportunities and impediments					
Using process tools to prevent the mediation stalling and to encourage progress towards resolution					
Minus Time Penalty for Caucus (deduct up to 5 points):					
Sub-totals:					
Final Score (addition of all sub-totals) out of 100 points	<div style="border: 2px solid black; width: 100%; height: 30px; margin: 0 auto;"></div>				

¹ full length in the Preliminary Rounds, very short introduction only during higher rounds.

Scoring scale:

1 = Poor (below 50%)

2 = Satisfactory (50-65%)

3 = Good (65-75%)

4 = Very good, (75%-90%)

5 = Excellent, exceptional, outstanding (top 10%)

Preliminary Rounds Special Awards Nomination for Mediator Teams

Please assign **up to 5 points** in each category:

Special Awards	Mediator Points					
	☹					☺
	0	1	2	3	4	5
Most Effective Opening Address						
Best Mediation Management						

Scoring scale:

0 = Average performance

1 = Above average performance

2 = Good performance

3 = Very good performance

4 = Superior performance

5 = Exceptional performance